

Councillor P Honeywood,
Town Hall
Station Road
Clacton-on-Sea
Essex
CO15 1SE

18 December 2025

Dear Councillor Honeywood

Delegated Power Ref: Part 3, Schedule 3 (responsibility for executive functions) Sections 4.2.1 (responsibilities of individual portfolio holders) part 3.32 Sports centres and Facilities). In addition, The Leader of the Council will be exercising powers delegated to the Cabinet, as per Part 3, Schedule 3 (responsibility for executive functions) - in cases of urgency, in consultation with the Monitoring Officer and/or Section 151 Officer.

Request for Consent to gain Exemption from Call-in Procedure

The Leader of the Council and Portfolio Holder for Finance and Governance, Portfolio Holder for Leisure and Public Realm and Deputy Leader and Portfolio Holder for Economic Growth, Regeneration and Tourism propose to make the following executive decisions:-

On behalf of the Cabinet and using the special urgency powers, in accordance with Parts 3 and 5.8, the Leader of the Council and Portfolio Holder for Finance and Governance, in consultation with the Portfolio Holder for Leisure and Public Realm, Section 151 and Monitoring Officers agree:

To authorise a virement of £60,000, to increase the Clacton Leisure Centre Swimming Pool Heating System Replacement Capital project budget, funded from within existing Clacton Leisure Centre revenue budgets, that results in an overall increase in the project budget from £1,368,729 to £1,428,729.

Any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interest for the following reasons:-

The external funding awarded through the Government Salix decarbonisation scheme provided £1,204,481 towards this project cost. The funding agreement for this contribution includes rigid timescales for drawing down the money. In order to keep on track with the project milestones, the Council is required to be in contract with the approved supplier by December 31st 2025. Any delay in signing the agreement may result in the Council losing the external funding secured. With Christmas approaching, if a 5 day call-in period was required, there would not be sufficient working days for the decision to be enacted and subsequently enter into contract. The exemption to call in is therefore requested, to ensure the decision can be ratified and the project remains on target.

I therefore propose that the decision should be exempt from the call-in procedure by virtue of Rule 18(i) of the Overview and Scrutiny Procedure Rules in Part 5 of the

Council's Constitution. I would be grateful if you would sign, scan and email or post the attached Consent Form back to me indicating whether you agree with this course of action.

Yours sincerely

Mike Carran, Assistant Director, Sport, Culture and Health

Mike Carran,
Town Hall,
Station Road,
Clacton

Dear Mr Carran

Delegated Power Ref: Part 3, Schedule 3 (responsibility for executive functions) Sections 4.2.1 (responsibilities of individual portfolio holders) part 3.32 Sports centres and Facilities). In addition, The Leader of the Council will be exercising powers delegated to the Cabinet, as per Part 3, Schedule 3 (responsibility for executive functions) - in cases of urgency, in consultation with the Monitoring Officer and/or Section 151 Officer.

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I refer to the letter from you dated 18 December 2025 concerning exercising the above delegated power in relation to the proposed strategy for replacing the swimming pool heating system at Clacton Leisure and increasing the budget provision required, to ensure the Council can enter into contract with the proposed supplier.

In view of the urgency of this decision, I note that you wish to gain an exemption from the call-in process by virtue of Rule 18(i) of the Overview and Scrutiny Procedure Rules in Part 5 of the Council's Constitution.

I agree / do not agree* that the decision is reasonable in all the circumstances and that an exemption from the call-in procedure should be applied in this case.

.....
Councillor Paul Honeywood
Chairman of the relevant overview and scrutiny committee

Dated

** Please delete as appropriate.*

Additional comments (if any):